

CHICAGO Cast Packet



www.gibsoncountyouththeatre.org

On FaceBook: Gibson County Youth Theatre

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COMPANY RESPONSIBILITIES & GENERAL INFORMATION

- **Responsibility**

You must take responsibility for yourself. All information will be provided to you, but you **MUST** read it, follow directions and meet deadlines! I don't have time to chase after each of you. My job is **SO MUCH EASIER** if you take responsibility. You are young adults and are capable of being accountable.

- **Communication**

Text notifications are our primary source of communication. All information will be posted to the "Cast Info" page of our website. I will also post rehearsal pictures and production info to our FaceBook page for you to tag and share.

- **Venue**

All rehearsals and performances will be in the PCHS Auditorium. NGSC is gracious enough to let us use their facility. Respect for the property is our priority.

- Park on the back side of the building and enter through door #10. The main school entrance will be locked.
- Put all your personal items, including food/drinks in the dressing room.
- No cell phones on stage.
- Use the bathrooms backstage.

- **Activity Fee – Due May 3rd**

Each High School Cast Member is required to pay a **\$75.00** activity & **\$10.00** meal fee which are due May 3rd. This helps with production costs and includes a cast t-shirt. The meal fee helps cover the cost of meals during dress rehearsal.

- **Drama Camp – June 7th-12th**

Drama Camp is our largest fundraiser of the year. In addition to earning money for the summer show, it is wonderful feeder program for middle and high school theatre programs. Your participation is not required, however we need high school students to be counselors and can use adult volunteers behind the scenes. Camp runs June 6-11. Even if you can't help the whole time, there always little things we need help with. Please encourage your little family members and friends to attend camp!

- **Individual Fundraising – More info can be found on the Sponsorship page of our website.**

Each family is asked to help generate \$100.00 in addition to their activity fee by June 4th. This can be done by:

- Sponsorships
 - Ask for donations from individuals, families or businesses - names will be listed in the playbill.
- Business Ads
 - Ask businesses to purchase an ad in our program.
- Happy Ads
 - Family or friends can purchase Happy Ads in our playbill for cast, crew and musicians.

For sponsorships and business ads please sign up in advance so we can avoid asking the same businesses multiple times. Sponsorships can also be collected from friends and family members.

- **Additional Production Needs**

- We will be reaching out to cast members and their families to assist with things such as set construction, painting, costume & prop organization, and preparing meals for the kids during dress rehearsal week.

- **Items needed for Rehearsal – BE ON TIME!**

- Bring your script and a pencil for blocking notes.
- Wear modest clothing you can move and dance easily in. **NO flip-flops!**

- **Items/Costumes needed for Performances**

- **Backstage modesty is REQUIRED!!! Everyone must be appropriately covered at all times!!!**
- ENSEMBLE GUYS & GIRLS
 - Bring in a medium sized box or Rubbermaid container to keep all your items in. Organization and cleanliness backstage is key!
 - Ensemble will be responsible for assembling their own costumes. Everyone will wear a tasteful black costume. Edgy is acceptable, risqué is NOT! Everyone will be modestly covered. Guys will need black dress shoes. Girls will need character shoes. **I have final approval of all costumes.**
- LEADS
 - Your costumes will be similar to that of the ensemble, however I will be selecting/providing most items for you.
- Cast members will be expected to provide their own make-up, make-up remover, and false eyelashes.
- **LABEL everything** that you bring and keep all your belongings clean and organized.

Company Guidelines & Expectations

- The presence and/or use of alcohol, drugs, tobacco products, weapons or harassment is forbidden at ALL times. This includes: rehearsals, performances, company outings, and cast parties/gatherings.
- Attend all rehearsals for which you are scheduled and arrive 5-10 minutes early and stay until dismissed.
- Wear the appropriate rehearsal clothing to every rehearsal. Error on the side of **modesty**.
- Stay in the auditorium and in the backstage areas. Don't roam around the school or parking lot.
- Having more than two (2) unexcused rehearsals (not on conflict schedule and not due to illness) can result in the removal from dance numbers and scenes.
- If you must miss a rehearsal for a legitimate reason, contact the Director **prior** to that scheduled rehearsal.
- If you must miss a rehearsal, you may be removed from the song or scene you missed.
- Remain focused during rehearsal. Don't talk when the directors are directing!!
- Make the most of rehearsal time and work independently on lines, songs, blocking or choreography when not working directly with a director. Be sure to rehearse on your own at home as well.
- No cell phones are allowed on stage.
- Food and drinks are NOT allowed in the auditorium.
- Help clean up the auditorium and dressing rooms after rehearsal and performances.
- Respect and follow the instructions given by the production staff and parent volunteers.
- Maintain a positive and cooperative attitude, and support and encourage your fellow company members.
- Never make negative comments about the production. If you have a complaint, speak to the director in private.
- Treat all company members with dignity and respect – actors, technicians, crew, directors & volunteers.
- Inappropriate language and swearing is not permitted.
- No inappropriate displays of affection. Keep your romantic life away from the production.
- Meet all deadlines including line memorization by **May 17th** and fulfill your obligations to the production.